

Administrative Summary Statement

Jay Zimmerman

I have been the Vice President (2001 – 2003) and President of the Towson chapter of the AAUP / Faculty Association on campus from 2003 – 2005. The Vice-President and President met monthly with the University President to discuss issues relevant to the faculty. During my tenure as President, the USM mandated that Towson University increase the standard teaching load for all faculty. I worked with the administration to allow research productive faculty to maintain a 3-3 load and yet keep our teaching numbers high enough to satisfy USM. This resulted in policies specific to each department which specified the teaching load of a faculty member, based on their research productivity. I am currently co-chair of the Provost's Workload committee and one of my main goals is to help faculty to work more effectively and get credit for all of the work that they do.

I was chair of the Council of University System Faculty (2012 – 2014). In this role, I sat on the Chancellor's Council (with the Presidents of all 12 universities) and the AAAC (the council of Provosts) and advocated for the faculty of all 12 institutions. I have been a member of many other USM committees as my Vitae indicates. In each role, I have been a champion of faculty issues. My biggest triumph as CUSF Chair is the passage of the change in the tuition remission policy, which allows all faculty and staff to send their dependents to any USM institution with a 50% tuition remission. Previously, this was only the case, if the home institution did not have the program of interest to the dependent or if the dependent was not admitted to the home institution. I originally proposed this change and pursued it through the USM bureaucracy for 2 years until it became BOR policy. I believe that I have been a successful advocate for faculty interests during my career.

I have been a member and Member at Large of the University Senate for many years. I am currently Vice Chair of the University Senate. The Member at Large and the Vice Chair sit on the Senate Executive Committee, along with the Provost and plan the senate meetings. I have also been Chair of the University Curriculum committee (this committee approves all changes in Curriculum at the University), a member of the Resource, Planning and Advisory committee (this committee gives faculty input on the University's budget). These experiences have taught me that effective communication is one of the most valuable things that any administrator can do. I have also been on the University Promotion, Tenure, Reappointment and Merit committee, the Intercollegiate Athletic Committee and the Faculty Development and Research Committee (this committee controls a lot of faculty research funds) as well as other University and College level committees.

I was the Director of the Applied Mathematics Laboratory and co-advisor on two AML projects. As director, I obtained a project with the Chemical Security Agency (part of the Federal Government). My experience as director of the Applied Mathematics Laboratory included outreach to external constituencies. Finally, I organized, budgeted and ran the 2011 Zassenhaus conference. I have also chaired multiple search committees for both Tenure Track faculty and for Lecturers. I know the legalities of conducting a hiring committee and I have been highly successful in that these committees have hired some very good faculty members.

In summary, I have had many and varied experiences in a complex organization and I have performed well in all of them. The evidence of this is that I was the recipient of the 2015 President's Distinguished Service Award. This award is given to one faculty member per year and carries a \$2500 monetary award. In order to receive this award, you must have been at the University for 20 years or more and have distinguished yourself at teaching, research and service during that time.