Policy for COSC695 Independent Study

- **COSC695 Philosophy**

  Independent study instruction is not considered part of a normal graduate program. Independent study credit is made available for those special learning activities that cannot be achieved through regular courses. Independent study credit will not be accepted as a substitute for core courses.

  Independent study shall require a minimum of three hours of work per week during the entire semester for each credit hour in addition to the required meeting time with the instructor. The final product should reflect high standards of scholarship and organization.

- **Conditions for COSC695 Course Approval**

  1. The independent study must be a topic that is beyond the scope of a regular course or a regular course not currently scheduled and not available during the student's tenure.

  2. A master's student may take only one COSC695 in their program.

  3. This course can only be substituted for an elective; it cannot be used as a substitute for a core course that may be required within a sequence.

  4. A master's student must complete COSC600 before being considered for this course.

- **Deadline for Proposal Submission**

Term in which study will be performed	Proposal due by:
Fall or Summer	April 30
Spring	November 30

  *Note: if due date is a non-business day, then the proposal is due by the next regularly scheduled business day

- **Form for COSC695 approval**
  (see following page)

Towson University
Department of Computer & Information Sciences
Petition for COSC695 – Independent Study

Student's Name: _____Student's No: _____

Address: _____Phone: _____

City: _____ State: _____ Zip: _____ e-mail: _____

Study Title: _____

Credit Value: __3.0__   Graduate Credits Completed: _____

List of Graduate Courses Completed: _____

Semester to Register: Fall _____ Spring_____ Summer_____   Year_____

Faculty Name: _____

Study Description:
Must include detailed description of study and course outline (topics to be studied), including the number of weeks per topic

Study Objectives:

Justification:
Describe the reason the independent study is being used and, if appropriate, differences between the topics in the independent study and other regular graduate courses offered and/or taken by the student

Methodology:
Include the procedures that will be used and the type of research or investigation that will be conducted

Schedule of Instructor/Student Meetings:
Minimum of 1 meeting per week throughout the semester

Reading List:

Projects Done in Other Courses:

Study Requirements and Evaluation:
      1. Reading and presentation   AA%
      2. Implementation   BB%
      3. Examination   CC%
      4. Written report to the instructor   DD% **(required)**
         (copy of report must be submitted to the Graduate Program Director)

Instructor Signature: _____ Student Signature: _____

Graduate Program Director: _____