

## Labs 10 &12 In-Class Notes for Public Web Pages

COSC 109

Webster, R.D.

1. Activating your Website (You only do this once)

Go to <https://tigerweb.towson.edu>

Click on “**Go to TigerWeb Portal!**” / Click **Open**

Log in with username and password

Select **Activate Site**

Take note of the URL for your new tigerweb website / Select **Sign Out**

2. Start MS-Expression Web:

**Start / All Programs / Microsoft Expression / Microsoft Expression Web 4**

Expression Web should open and display a new blank page for you to begin editing.

3. Open your Web Site on tigerweb: From the MS-Expression Web file menu, select: **Site / Open Site**

Enter **sftp://tigerweb.towson.edu** in the “Location” dialogue box. Click **Open** button.

If prompted, select "Edit Live Site Now" and click **OK**.

Enter your TU username and password when prompted.

MS Expression Web should now display the contents of your web folder on the tigerweb server.

4. Copying files into your tigerweb folder:

Minimize Expression Web and navigate to wherever the files to be copied are located.

**Right mouse click** on the filename to be copied and select **Copy**

Return to Expression Web. Click on the line where your tigerweb files are located (sftp://tigerweb/towson.edu/jstude1) and **Right mouse click** and select **Paste**.

Repeat the steps above to copy all necessary files into you tigerweb folder.

(You can also set up a split screen between your files’ location and Expression Web and employ the drag and drop method of copying files.)

*Note that procedures #3 and #4 above work fine from off-campus on a Windows device running Expression Web.*

5. Saving your .html files and previewing product in web browser

Click Save icon in toolbar to save changes.

Preview in browser. Test links and review pages for appropriateness:

**File / Preview in Browser/ Windows Internet Explorer** (Close browser window to return to MS Expression Web)

6. Reset Tiger File Permissions: When finished editing and saving your web pages,

Exit Expression Web,

Close all browser windows,

Open a new browser window. To reset your Tiger File Permissions, go to <https://tigerweb.towson.edu/>, click the button “**Go to Tigerweb Portal**” log in with your TU username password, and click the button **Reset Permissions** and then scroll down to select “**Sign Out**”

Check your web pages in a new browser window by entering the URL to those pages. You may have to refresh browser windows as you go along.

7. **Your URL:** Open a new browser window and enter your URL as indicated below.

As long as your homepage is named index.html, the unique URL to that page would be:

<https://tigerweb.towson.edu/jstude1> < remember to replace jstude1 with your TU user name>

Make certain your home page and all hyperlinks work properly prior to submitting your URL for grading.

Additional pages saved to tigerweb would be accessed with the URL

<https://tigerweb.towson.edu/jstude1/Finalproject.html> (or whatever that .html file is named.)